

**Minutes of the Special Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, October 24, 2023**

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A Special public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, October 24, 2023, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Deanna M. Day, M. Ed., President  
Ms. Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Mr. Matthew A. Kopec, Member  
Ms. Susan Zibrat, Member

**Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Mr. Scott Little, Chief Financial Officer  
Mr. John Hastings, Director of Human Resources  
Ms. Elizabeth Jacome, Director of Curriculum and Assessment  
Ms. Kristin McGraw, Director of Student Services  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Julie Valenzuela, Director of 21st Century Education  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Day called the meeting to order at 5:30 p.m. and invited members of the audience to sign the guest register.

**2. PLEDGE OF ALLEGIANCE**

President Day asked Ms. Beth Lake to lead the Pledge of Allegiance.

**3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

President Day announced that the next Regular Governing Board meeting will be held on Tuesday, November 14, 2023 at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

**4. PUBLIC COMMENT**

There were no comments.

**5. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

[\*Amphitheater Public Schools Public View - BoardBook Premier\*](#)

*President Day asked if any items needed to be removed for comment or discussion. There were none.*

*President Day asked for a motion. Vice President Cox Golder moved for Consent Agenda Items 5. A.-N. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0.*

**A. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 1.*

**B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 2.*

**C. Approval of Leave(s) of Absence**

*Leave(s) of absence were approved as listed in Exhibit 3.*

**D. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 4.*

**E. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 5.*

**F. Approval of Minutes of Previous Meeting(s)**

*The Governing Board approved minutes from the October 3, 2023 meeting as submitted in Exhibit 6.*

**G. Approval of Vouchers Totaling and Not Exceeding \$3,817,177.22**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 7.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1077	\$211,788.91	1078	\$333,284.85	1079	\$153,510.63
1080	\$820,564.40	1082	\$152,452.50	1083	\$52,592.31
1084	\$29,580.20	1085	\$9,661.54	1086	\$259,853.85
1087	\$155,018.95	1088	\$15,403.14	1089	\$30,063.05
1090	\$488,482.48	1091	\$65,649.29	1092	\$6,353.39
1093	\$342,597.55	1094	\$688,376.37	1096	\$1,943.81

**H. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 8.*

**I. Approval of Parent Support Organization(s) - 2023-2024**

*The Governing Board approved Donaldson PTO, Prince PTO, IRHS Project Graduation, AHS Band Parent Association for the 2023-2024 school year as submitted in Exhibit 9.*

**J. Award of Contract for Food Service Walk-In Refrigerator/Freezer - Based Upon Responses to Invitation for Bids (IFB) 2324008**

*The Governing Board approved Award of Contract for Food Service Walk-In Refrigerator/Freezer - Based Upon Responses to Invitation for Bids (IFB) 2324008 to Epic One.*

**K. Approval of the 2022-2023 Annual Financial Report – Revised**

*The Governing Board approved the 2022-2023 Annual Financial Report – Revised as submitted in Exhibit 10.*

**L. Approval of School Facilities Oversight Board FY 2023 Preventive Maintenance Program Report**

*The Governing Board approved School Facilities Oversight Board FY 2023 Preventive Maintenance Program Report as submitted in Exhibit 11.*

**M. Approval of Proposition 301 New Participants Performance Pay Awards for 2023-2024 Fiscal Year**

*The Governing Board approved Proposition 301 New Participants Performance Pay Awards for 2023-2024 Fiscal Year as submitted in Exhibit 12.*

**N. Approval of Out of State Travel**

*The Governing Board approved Out of State Travel requests as submitted in Exhibit 13.*

## **6. ACTION**

### **A. Resolution Declaring the Third Friday of November as “School District Substitute Employee Day”**

Superintendent Jaeger stated that Amphitheater began celebrating this day of recognition last school year. He spoke about the gratitude Amphitheater has for the support from substitute staff.

*Vice President Cox Golder made a motion adopt the resolution. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor - 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed - 0. The Governing Board passed and adopted the Resolution Declaring the Third Friday of November as “School District Substitute Employee Day” as submitted in Exhibit 14.*

Ms. Zibrat read the resolution.

## **7. EXECUTIVE SESSION**

### **1. Motion to Recess Open Meeting and Hold an Executive Session for:**

**A. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5)**

**B. Discussion Pertaining to the Employment of the Superintendent, and in Accordance with His Terms of Employment May Include an Annual Evaluation of His Performance, Pursuant to A.R.S. § 38-431.03(A)(1).**

*President Day asked for a motion to hold Executive Session. Vice President Cox Golder moved that the Board go into an Executive Session to address the matters identified in item 7. of the Board’s agenda and pursuant to the legal authorities listed on the agenda under item 7. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed–0.*

*President Day proclaimed they were in Executive Session at 5:33p.m.*

## **8. RECONVENE PUBLIC MEETING**

President Day reconvened the meeting at 6:20p.m.

## **9. PUBLIC COMMENT**

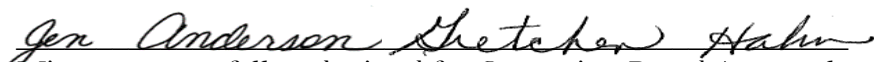
There were no comments.

## **10. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests.

## **11. ADJOURNMENT**

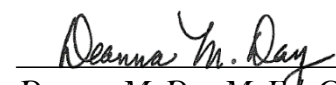
*President Day moved to adjourn. Vice President Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. The meeting adjourned at 6:21p.m.*



Minutes respectfully submitted for Governing Board Approval  
Jen Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Secretary III, Governing Board Office

November 8, 2023

Date



Deanna M. Day M. Ed, Governing Board President

November 14, 2023

Date